

## **Bath and North East Somerset Health & Wellbeing Board**

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	Date:	11 November 2014

To: All Members of the Health & Wellbeing Board

**Members:** Councillor Paul Crossley (Bath & North East Somerset Council), Dr. Ian Orpen (Member of the Clinical Commissioning Group), Ashley Ayre (Bath & North East Somerset Council), Councillor Simon Allen (Bath & North East Somerset Council), Bruce Laurence (Bath & North East Somerset Council), Councillor Dine Romero (Bath & North East Somerset Council), Jo Farrar (Bath & North East Somerset Council), Pat Foster (Healthwatch representative), Diana Hall Hall (Healthwatch representative), John Holden (Clinical Commissioning Group lay member) and Tracey Cox (Clinical Commissioning Group)

**Non-voting member** Julia Davison (NHS England - Bath, Gloucestershire, Swindon and Wiltshire Area Team)

**Observers:** Councillors John Bull and Vic Pritchard

Other appropriate officers  
Press and Public

Dear Member

### **Health & Wellbeing Board**

You are invited to attend a meeting of the Board, to be held on **Wednesday, 19th November, 2014 at 10.00 am** in the **Council Chamber - Guildhall, Bath.**

The agenda is set out overleaf.

Yours sincerely

Jack Latkovic  
Committee Administrator

## NOTES:

### 1. **Inspection of Papers:**

Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jack Latkovic who is available by telephoning Bath 01225 394452 or by calling at the Guildhall Bath (during normal office hours).

### 2. **Public Speaking at Meetings:**

The Partnership Board encourages the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. Advance notice is requested, if possible, not less than *two full working days* before the meeting (this means that for meetings held on Wednesdays notice is requested in Democratic Services by 4.30pm the previous Friday).

### 3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator

The Council will broadcast the images and sound live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast) An archived recording of the proceedings will also be available for viewing after the meeting. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

### 4. **Details of Decisions taken at this meeting** can be found in the draft minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jack Latkovic as above. Appendices to reports (if not included with these papers) are available for inspection at the Council's **Public Access Points:**

- Guildhall, Bath;
- Civic Centre, Keynsham;
- The Hollies, Midsomer Norton;
- Public Libraries at: Bath Central, Keynsham and Midsomer Norton.

### 5. **Substitutions**

Members of the Board are reminded that any substitution should be notified to the Committee Administrator prior to the commencement of the meeting.

### 6. **Declarations of Interest**

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

- (a) The agenda item number in which they have an interest to declare.
- (b) The nature of their interest.
- (c) Whether their interest is a **disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

**7. Attendance Register:**

Members should sign the Register which will be circulated at the meeting.

**8. Emergency Evacuation Procedure**

If the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

## Health & Wellbeing Board

Wednesday, 19th November, 2014  
Council Chamber - Guildhall, Bath  
10.00 am - 12.00 pm

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### Agenda

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is a **disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
6. PUBLIC QUESTIONS/COMMENTS
7. MINUTES OF PREVIOUS MEETING

To confirm the minutes of the above meeting as a correct record.

8. HEALTH AND WELLBEING BOARD TERMS OF REFERENCE (5 MINUTES)

The Board is asked to agree three amendments to the Health and Wellbeing Boards terms of reference:

- The Health and Wellbeing Board is **co-chaired** by the Council's Cabinet Member for Wellbeing and the Chair of Clinical Commissioning Group.
- That the new statutory responsibility for completing and publishing a **Pharmaceutical Needs Assessment** is added to the terms of reference.
- That the Health and Wellbeing Board's new responsibility for the B&NES **Better Care Fund**, including the 'sign off' of the plans, is added to the terms of reference

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9. CLINICAL COMMISSIONING GROUP OPERATIONAL RESILIENCE & CAPACITY PLAN FOR 2014/15 (15 MINUTES)

The Board is asked to review the ORCP and confirm that this provides adequate assurance for the CCG's and wider health community's preparations for this winter.

10. ALCOHOL HARM REDUCTION STRATEGY FOR BATH AND NORTH EAST SOMERSET (2014 - 2019) (20 MINUTES)

The Board is asked to agree that:

- The Health and Wellbeing Board endorse the Alcohol Harm Reduction Strategy for Bath and North East Somerset (2014 – 2019) and support its delivery by maintaining its strategic commitment to the reduction of alcohol misuse and encouraging stakeholder engagement to contribute towards delivery of its outcomes.
- The Health and Wellbeing Board uses its influence as a collective, and as individual organisations and community representatives, to actively engage in the call for evidence based national initiatives to support local delivery such as minimum unit pricing, a reduction in blood alcohol levels for driving, a public health objective in the Licensing Act and restrictions on advertising and sponsorship by the alcohol industry.

11. LOCAL SAFEGUARDING ADULTS BOARD ANNUAL REPORT 2013-14 (20 MINUTES)

The Board is asked to:

1. Note the Annual Report and Business Plan
2. Raise any queries or concerns on safeguarding activity
3. Recommend areas they would like the LSAB to focus on.

12. JOINT HEALTH AND WELLBEING STRATEGY PERFORMANCE REPORT NOVEMBER 2014 (15 MINUTES)

The Board is asked to consider and comment on the performance report.

13. TIME TO CHANGE - TACKLING MENTAL HEALTH STIGMA IN B&NES (5 MINUTES)

The Board is asked to agree that:

- The enclosed plan is implemented in B&NES
- The plan is submitted on behalf of the Board as its pledge to the Time to Change programme
- An update on progress is provided to the board as part of the 6-monthly Health and Wellbeing Strategy delivery report on mental health.

14. SECTION 256 AGREEMENT AND FUNDING ALLOCATION 2014/15 (15 MINUTES)

The Board is asked to support the agreed use of Section 256 funding in 2014/15.

15. B&NES LOCAL FOOD STRATEGY (15 MINUTES)

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The Board is asked to agree that it will:

- Provide high-level support for the B&NES Local Food Strategy and implementation plan.
- Nominate at least one representative to attend stakeholder events and engagement sessions as appropriate.

16. TWITTER QUESTIONS (5 MINUTES)

The Committee Administrator for this meeting is Jack Latkovic who can be contacted by telephoning Bath 01225 394452